

DERBY TEACHING HOSPITALS NHS FOUNDATION TRUST  
**Derby GP Training Memo**

**TO:**  
All Derby GPSTR Trainees

**FROM:**  
Viv Longdon  
Derby GP Specialty Training Manager

**DATE:** August 2017

Dear Trainee

**RE: WEDNESDAY HALF DAY RELEASE TEACHING – CAR PARKING ARRANGEMENT**

We have an arrangement with the Car Parking Office at the Royal Derby Hospital to enable you to park in the Manor Car Park (see overleaf) when attending your Half Day Release Teaching Sessions on Wednesday afternoons.

Our trainees in previous years when travelling in for teaching from GP Practices and the Nottingham Hospitals have encountered difficulties accessing car parking within the hospital grounds. This has been one of the main contributory factors in the past for arriving late for teaching.

**GOOD NEWS!**

I've managed to negotiate **40** car parking spaces in the Manor Car Park between your study leave hours of 1.00pm - 5.00pm (with teaching starting at 2.00pm).

This will be on a **first come first serve** basis. The car parking office will hold a list of GP Trainees provided by us.

All GP trainees required to visit Royal Derby Hospital are kindly asked to park in the larger section of the Manor Car Park. Please use the barriers that are directly in front as you drive through the main gates. Do not turn left and try to gain access in to the front car park. Alternatively, the barriers at the rear of the car park can also be used. Press the intercom on the machine stating your surname and that you are visiting for GP training. They will mark you off against the list of who is expected to attend for teaching. You are welcome to park in any of the white lined spaces but not the red numbered bays.

If all the spaces have been taken you need to ensure you still have enough time to find alternative parking (which I hope will not be the case).

We believe that this will significantly reduce the number of "late arrivals" for teaching.